

Commission Meeting Minutes

July 19, 2017

Idaho State Capitol Building – Majority Caucus Room

700 W. Jefferson St. | Boise, ID 83702

Attendees: Charlette Kremer, ~~Jesse Maldonado~~, Colleen Schowalter, ~~Judy Bittick~~, ~~Kara Brascia~~, Doug Brown, Patricia Eriksen, Henry Henscheid, Donald Heuer, Mike Jensen, ~~Kristi Keeler~~, William Langer, R. Dirk Marsden, Camille McCashland, Mary Jane Miles, Carrie Reese, Cody Roell, Kimber Russell-Simmons, Kristen Tracy, Bryan Wewers, April Durrant, ~~Ken Edmunds~~, ~~Lori Hendon~~, Amy Little, ~~Ben Quintana~~, Roy Valdez, ~~Renee Bade~~, Heather Uhi, Kirstin Mann, Jade Rodgers

- **Call to order at 9:01 am, Charlette Kremer, Commission Chair**
 - Review and approve previous meeting minutes (4/13/17)
 - Motion to approve as read: Dirk Marsden
 - Second: Mike Jensen
 - Motion: Approved
 - Review and approve meeting agenda
 - Motion to approve as read: Don Heuer
 - Second: Pat Eriksen
 - Motion: Approved
- **AmeriCorps Membership Moment, Mia Callahan, Palouse-Clearwater Environmental Institute**
 - Deer Flat Wildlife Refuge, Environmental Educator (full time member)
 - Likes old-fashioned peanut butter cup ice cream
 - Moving on to bigger and better things, outdoor education preferably
 - Program implementation, field trips
 - Not likely to see the children again for sustained engagement
 - Other educator is trying to move away from model as part of her term
 - Deepen engagement and learning in outdoor education
 - Visit Caldwell School District (7th graders) 4 times a year, to help students gather data for their science fair
 - Thinking of outdoors as a scientific laboratory
 - Do science in your own hands and backyard
 - Very hands on with a small presentation
 - Also trying to start a similar program with 4th graders
 - Summer Day Camps (free)
 - Week long, in the morning
 - Younger kids learned about the desert
 - 4/5th graders learned about biodiversity in Idaho and the world
 - Go on a hike and throw a hula hoop and count the life that is seen inside it
 - Friends of Deer Flat Refuge (nonprofit associated with the governmental part)
 - Bus scholarships for students who come to the field trips/day camps
 - About to transition out of their AmeriCorps terms, there will be a month gap between AmeriCorps members
 - BS Astrophysics at Santa Clara University, but just wants to do science and get people excited about it
 - Did a summer AmeriCorps term immediately after her graduation in New Mexico
 - Found this opportunity through the Student Conservation Association
 - Keep a life list from what they have seen at the refuge
 - Previously a camp counselor, now has experience as an education coordinator

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- Moving back to California currently
 - Science Museum in LA
 - OC DOE Field Trip staff
- MS in Teaching in Maine
- Deer Flat is also a recreation area
- Doug: If you could be available to do a video interview for us to use on our website?
- **Report Outs**
 - Chair's Report, *Charlette Kremer*
 - Outreach
 - Char: attended a meeting for CASA (Court Appointed Special Advocates), Idaho legislature appropriated another \$425,000 for volunteer recruitment, talked to April about connecting VISTAs to CASA
 - Kristen: working closely with Voices of National Service about continuing funding, trying to tell our stories
 - Mike: Heather and Kirstin attended the golf tournament (sat on a hole) and did outreach
 - Don: Treasure Valley Community Resource Coalition, nonprofit reps and community reps in Nampa and Caldwell
 - Dirk: Jesse attended our AFL-CIO convention in Northern Idaho, union people have a lot of hospitality, did a good job of talking to people all over the state, shouldn't be fighting with city on zoning for the workers' memorial
 - Dirk: Museum of Idaho also has an award ceremony and hopefully there is some way they could help us with our award ceremony
 - Collecting reports prior to the meeting (Colleen)
 - We are collecting reports electronically prior to the meeting from the chairs.
 - This is an attempt to reduce the administrative burden for the secretary and the admin assistant.
 - Your reports will be copied and pasted into the minutes template prior to the meeting so that the secretary can focus on questions and discussion during the meeting.
 - VISTA/Senior Corps Update, *April Durrant*
 - Fiscal Year 2017-2018 Budgets
 - The House Appropriations Subcommittee on Labor, Health and Human Services, Education, and Related Agencies (Labor-H) released its draft of the Fiscal Year 2018 appropriations bill ([link here](#)) which includes a proposed level funded budget for CNCS at Fiscal Year 2017 omnibus levels.
 - This is one step of many ahead in the Fiscal Year 2018 appropriations process, and the CNCS Office of Government Relations will continue to keep you apprised of notable updates as they develop.
 - CNCS Presidential Appointees
 - Deborah Cox-Roush: Senior Corps Director (head of the president's inauguration team)

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- Tim Noelker: General Counsel
- JP Fish: Government Relations
- State Office Updates
 - There were no Idaho entities who were awarded RSVP expansion funds. There were two letters of interest, but no application submissions.
 - NCCC staff will be in Idaho to look at expanding resources into more Idaho communities. We have an outreach meeting in Boise on July 25, 1:30 pm at the United Way basement conference room, please spread the word and join us if you are in the area. We are also traveling to Twin Falls on July 26 to meet with Twin Falls Mayor, Shawn Barigar and staff to discuss NCCC projects for the Magic Valley. We are also trying to set a meeting with Mayor Bieter's office.
 - MORE INFORMATION ON ALL FUNDING OPPORTUNITIES IS AVAILABLE AT WWW.NATIONALSERVICE.GOV.
- AmeriCorps VISTA
 - We are continuing to develop to try to cover our MSY shortfall. We currently have several organizations that have submitted a Concept Paper or organizations working on the full 424 application.
 - Idaho Department of Corrections: Will submit 424 and recruit for 7 members in November
 - ARC: Submitted the 424, will recruit for 7 members for November
 - Big Mama's House: Working on the 424, recruiting for 5 members for November
 - Northwest Real Estate Capitol Corporation: Working on the 424, recruiting 4 or 5 for February
 - ACES: Will submit Concept Paper for 4 members
 - Afterschool Network: Will submit Concept Paper as intermediary for 4 members for August 2018
 - Idaho Youth Ranch: Working on the 424, will recruit 2 members for November
 - Please continue to send people our way that may be a good fit for our resources.
 - Bill: in the senior area, the full time is hard for people to commit to
 - Dirk: apprenticeship idea, earn as you learn
 - **Kirstin and Jade: talk to Kay Vaughn and Wendi Secrist (John Russ) about apprenticeships + AmeriCorps partnership
 - April: if anyone has best practices and ideas, please share
 - Camille: let's have an offline conversation about afterschool network
 - Volunteer to career campaign
 - Amy: Can I talk to you about the appropriations bill? We are developing a comprehensive funding list.

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July 19, 2017

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- Kristen: Have you been in touch with the Idaho Commission on Aging? I have a contact.
- Idaho Department of Labor Update, *Roy Valdez*
 - Thank you all for your service and leadership.
 - Thanks for the Serve Idaho staff and all they do
 - Workforce Development Council meeting last week (7/13)
 - Workforce Development Task Force presented their recommendations to improve the workforce
 - 4 areas of focus: developing partnerships, career advising, building capacity and providing outreach and public engagement
 - Funding mechanism for Workforce Development Training Fund
 - Visited Chobani and Clif Bar, and they are also looking for the Workforce to staff those positions
 - Gov will appoint a transition team to make these recommendations a reality
 - Char: LCSC received an \$850,000 NSF grant to train 9-12 graders in CAD design
 - Business Employer Exchanges (what are the jobs and skills)
 - Hispanic Initiative is holding STEM summits at universities around the state (200-700 kids)
 - Generational Differences
 - Shifts of employers ability
 - Younger generation wants to know about the environment, community, but they want to work
 - Trends in the workforce
 - 3 % unemployment rate
 - Trent Clark of Monsanto has been appointed as the new Chair of the WDC
 - Don: Were you involved with the Global Outreach for the state?
 - No I wasn't involved but it's interesting
 - Appropriations
 - Emphasis on reducing duplicative and inefficient programs
 - Proposed: reduces labor budgets by 40%
 - House has proposed to zero out the department again
 - Still a need for training and working with employers and job seekers
 - Have to make a plan to transition and prepare
 - Our department has offices in 25 locations throughout the state, and technology is a focus
 - 46% of the unemployment complaints still have to talk to somebody about their claim (still with technology)
 - Trying to focus on good customer service
 - Disability Employment Initiative
 - Focusing on youth

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- Focus on apprenticeships, even though this has been zeroed out in the house budget
- Program Manager's Report, *Heather Uhi*
 - Training and Technical Assistance
 - Funding
 - Received \$129,000 for 18 months
 - Slight reduction in funds (as opposed to \$90,090 for 12 months)
 - Kirstin Mann will stay on as the TTA Project Coordinator
 - Bidder's Workshops
 - Will continue both in-person and via webinar around the state
 - Will focus on high level workshops for those interested in learning about national service, then have more specific one-on-one trainings available for those interested in applying for grants
 - Partnership with Project Impact
 - As an additional focus area for the next year, we will provide comprehensive evaluation training for 3 of our subgrantees
 - Due to budget constraints, SCA will not be included in the trainings.
 - They have previously completed an evaluation, and those are completed at the national level, as a nationwide organization
 - Volunteer Generation Fund
 - Notice of Funding Opportunity released in May
 - Funds are used to develop and/or support community-based entities to recruit, manage and support volunteers
 - We have chosen to focus on engaging seniors in volunteerism, as this aligns with our strategic plan and was identified as a priority in the grant NOFO
 - We have requested \$100,000 in funding, and would hope to serve as a pass-through entity (similar to our AmeriCorps state funding)
 - Open a request for proposal
 - Nonprofit/governmental organizations would apply for funding
 - Minimum request is \$30,000
 - Expected to develop long-term and sustainable tools to recruit, train, manage and recognize volunteers
 - Notification of grant award would be mid-September
 - Organization will need to match at 20%
 - Congressional Delegation Updates
 - Heather, Kirstin and Jesse will meet with Idaho state congressional delegation during the September trip to DC for the CNCS National Symposium.
 - We will emphasize the impact national service has in Idaho
 - We are encouraging our programs to invite members of congress to their sites during the August recess to see first-hand the impact AmeriCorps members are having in their communities

Commission Meeting Minutes

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- We encourage you to meet with members of congress during the August recess
- Char will provide additional details how to set up a meeting and what to address in your meeting
- Jade's Schedule
 - Jade has been hired by Idaho Department of Labor's Administrative Services Division as their Administrative Assistant.
 - She will still be working for Serve Idaho for approximately 40% of her time. You shouldn't notice much of a change to the level of interaction with her.
 - This is a great opportunity for her to learn more about the department, become a classified employee, and comes with a bit of a pay raise.
- Renee's Schedule
 - Renee will return to work part-time on September 5, and return full time on October 2.
- Volunteer United Update
 - Activity to June 29, 2017
 - 686 nonprofits registered
 - 29,611 volunteer opportunities have been viewed thus far this year
 - 66,675 volunteer opportunities have been viewed since its launch
 - This year, we have had 176 new opportunities added to the site
 - Don't have the capability to see how many views lead to people signing up
 - It also can be misleading because some organizations (Foodbank), don't use the site to sign up for volunteer opportunities
 - Branding for the nonprofit
 - What is the marketing strategy for Volunteer United?
 - Maybe as Hannah does trainings, the awareness will increase
 - Holding back on doing a broad roll out until the bugs are worked out
 - Trying now to get more engagement and publicity with the United Ways around the state
 - No huge media push has been made
- Financial Report, *Heather Uhi*
 - Commission Support Grant
 - Total Spent: \$87,034.97
 - Total Remaining: \$162,965.03
 - Training and Technical Assistance
 - Total Spent: \$63,480.97
 - Total Remaining: \$26,609.03
 - Match Update
 - Total 2015-2017 Match: \$591,626.91
 - Total 2017 to date: \$99,542.02
 - We will be collecting 2 more quarters of PSA's (\$20,000), the Idaho State Broadcaster's Association PSA's (\$175,000), as well as youth license plate for state fiscal year 2017 (\$30,000)

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July 19, 2017

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- Only required to have \$750,000 in a 3-year
- Send the updated license plate list to Camille
- See if the counties that are not reporting are in a county where there is a commissioner present
- Program Report, *Heather Uhi*
 - Site Visits
 - If you interested in joining Serve Idaho staff on any of the site visits in your region, please let Heather know. Typically, commissioners participate by assisting with the member interviews. I will be glad to send that template to you, if you are interested in attending.
 - Proposed Site Visits
 - July 28th Student Conservation Association
 - Idaho Healthcare for Children and Families, Palouse Clearwater Environmental Institute and Future in Action AmeriCorps have concluded their site visits for the 2016-2017 year.
 - Lewis-Clark Service Corps has submitted all their compliance items. I am now working with CNCS to determine their total disallowance, which must be paid before we can close the site visit.
 - Program Highlights
 - I will skip this portion since the programs will be presenting today.
 - Criminal History Check Disallowance
 - IHCF paid their \$3,000 disallowance for 2015-2016, as well as their \$250 disallowance for 2016-2017. Corrective action has been completed for both years' disallowance.
 - LCSC will face a disallowance for 2016-2017, currently the estimation is \$11,500, although there are several details we are working on to lower the disallowance.
 - Potentially, disallowance can be decreased if the school can give us the site supervisors' background checks.
 - SCA has paid their \$1,750 disallowance for 2015-2016, and the disallowance is now closed out.
 - Kristen: Did they self-report? No. It is tough because their staff works very hard, and we are trying to understand where the breakdown occurred.
 - Kristen: It is difficult since there are so many changes in the policy and procedures.
 - Can no longer do administrative offsets (now has to be a check written from non-federal funds)
 - Advise the program to have procedures around this
 - Idaho Humanities Council grants require a letter to the congressional delegation with their intentions with the money
 - Idaho @ Play
 - Should have photo waivers for all the children pictured at the events
 - Work with Communications to clear this before we distribute these

Commission Meeting Minutes

July 19, 2017

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- A national day of service dedicated to increasing play and activity for children and adults
- **Break at 10:20 am, Reconvene at 10:35 am**
- **Standing Committee Breakouts**
- **Standing Committee Report Outs**
 - Marketing, *Chair Kimber Russell-Simmons*
 - Spoke with Idaho Central in regards to their community involvement and volunteer process. It was concluded that the Commission needs to reach out to other organizations as ICCU gave a good starting baseline of information; however, it seems that ICCU does not execute a full program that tracks results in a manner that is equitable for all organizations.
 - B. Wewers provided the following suggestions: KeyBank, Wells Fargo, Idaho Power, and US Bank as other avenues to pursue. Commission still needs to find contact information to reach out to the above-mentioned organizations.
 - Jade also has a contact at Clif Bar.
 - Kirstin has a contact at Boise Cascade.
 - T-sheets also has a robust volunteer program.
 - Hewlett Packard has a program like this as well.
 - In addition, we need to follow up with BSU-Service Learning to see if there is a fall course that can facilitate an organizational project that will aid in creating a start to finish organizational manual to create and implement a corporate employee volunteer program.
 - Marketing or HR classes
 - NNU and College of Idaho: contacts from Kimber and Don
 - Jade look at your contact for College of Idaho.
 - Jade has been instrumental in drafting initial brochures.
 - Action items of importance are to achieve contact with additional organizations to extrapolate best practices in regards to employee volunteer programs that are in place and functioning well.
 - Membership, *Chair Henry Henscheid*
 - New Members
 - Amy Little: Idaho Nonprofit Center, Ex-Officio
 - Kara has agreed to be her mentor as they know each other
 - Her partnership with the commission will be helpful for both parties
 - Cody Roell: Idaho Botanical Garden, Youth Commissioner
 - Cody was accepted in May by the Governor's office
 - He just graduated with a BBA from BSU
 - His ambition in life is to be an executive director of a nonprofit organization
 - Potential Members
 - Chris Kiyoshi: Boise, Public Sector
 - Chris's application needs to be reviewed at this meeting.
 - He is passionate about going to Asia, and has extensive experience with federal grants.

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- Membership Vote
 - Recommendation from the Executive Committee: Assign to the Grant Application Review Process
 - Motion: Henry moves that he be nominated for the GARP in lieu of the commission, with possible appointment after a period of time
 - Second: Mike Jensen
 - Approved as recommended, maybe when there is an opening in that specific sector
- Policy and Procedures Update
 - Doug has updated our membership committee policies and procedures, which were recently shared with you.
 - Please review them now.
 - These will be a great addition to help the committee moving forward.
 - Discussion
 - Additions of “be” in the last line
 - Removal of “upon the exit of a commissioner”
 - Motion: Henry moves that with the recommended changes, we move the acceptance of the procedures. Approved as amended.
 - Second: Dirk Marsden
 - Approved
- Program, Chair Mike Jensen
 - Grant Application Review Process
 - Program Committee went through the GARP training slide-by-slide and identified items that need to be addressed.
 - Recommended changes made by Grants Officer on 5/18/17.
 - Committee agreed to continue holding the GARP training by webinar as long as it is engaging with plenty of time for questions and comments.
 - Committee recommended adding a second GARP training as a check-in with reviewers, which should occur two weeks after the initial training
 - This meeting should focus on specific technical questions that are submitted in advance of the meeting
 - There will not be an opportunity to provide detailed comments about the grant applications in case it sways other reviewers’ opinions
 - Recommended that during the training, reviewers should be made aware of how long it takes to review each grant
 - AmeriCorps State Formula grants were submitted before June 11 for the 2017-2018 year.
 - Should hear back from CNCS by July 31
 - Contracts are ready to be pushed out to the programs once we get word from CNCS

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- The Notice of Funding Opportunity for the 2018-2019 funding year might be delayed due to the President's budget
- CNCS is moving to a new grants management system (GMM)
 - It is proposed that the new system will be rolled out for the 2018-2019 grant review, this fall
- **Ad Hoc Committee Report Outs**
 - Serve Idaho Conference, *Chair Judy Bittick*
 - Date identified: March 14-15, 2018
 - On hold for the dates March 6-7, 2018
 - Venue identified: BSU Student Union Building, Jordan Ballroom
 - First committee meeting: August 10, 1-2 pm MST
 - We hope to choose a theme and start making other decisions regarding logistics
 - Kirstin and Jade have a meeting with a representative from the Idaho Nonprofit Center the beginning of August
 - We will discussing collaboration, in which the Idaho Nonprofit Center will send their regional forum attendees to our Serve Idaho Conference
 - This representative will also serve on the Conference Committee
 - This brings in a significant amount of match for Serve Idaho, as well as access to more speakers
 - We will track attendees recruited by the INC through a separate registration code
 - Idaho's Brightest Stars, *Chair Dirk Marsden*
 - Date Identified: January 17, 2018
 - Venue identified: BSU Student Union Building, Simplot Ballroom
 - Pictures in the Berghuist Lounge
 - First Committee Meeting: July 6, 2017
 - Had some really great feedback about nomination review process
 - Feedback about next year's processes will hopefully yield an even more efficient event
 - Looking for sponsorships! Jade will send out the Sponsorship Flyer with the levels of sponsorships and benefits. Please spread the word to your organizations and networks!
 - Challenge commissioners to find at least one organization to ask for sponsorships.
 - Unsure of the Lt. Governor's involvement in this year's event, but we will still be able to find a notable name if he is unable to attend
 - By-Laws, *Chair Kristen Tracy*
 - No updates to the by-laws this quarter.
 - Disaster, *Chair Don Heuer*
 - Summer Safety
 - Heat Stroke prevention
 - Wear cool, breathable clothing, sunglasses and hats

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- Summer Survival Kits
- Drink plenty of water
- Use lots of sunscreen
- **Lunch at 12 pm, Head Shots of Commissioners**
- **Elected Official Outreach & Engagement Strategies, Char Kremer**
 - It's an ongoing fight for our funding. State Commission staff, CNCS State office staff and AmeriCorps members cannot lobby, so it's up to commissioners and alum.
 - Social media is not the best way to engage with your elected officials.
 - Facebook, Twitter
 - Mostly posted by interns or staffers
 - Good to see what the officials are doing, but not good to engage them
 - Keep yourself informed
 - Comments on pictures
 - Emailing your elected official
 - It goes through an algorithm, tells them what form letter to send back to you
 - Letters
 - These go through the post office to check for anthrax
 - Could get there too late
 - Pat: how effective are the letters that we signed?
 - Postcards
 - Although they are not scanned in the post office, they still go into a certain pile
 - Using an infographic as the postcard
 - Will be seen by the staffer
 - Phone Calls
 - Call both the office in Washington DC and the local office
 - DC's phone calls will most likely go into a database
 - DC: you will be talking to an intern
 - Local: you will talk to a staffer
 - For urgent matters, such as voting tomorrow
 - Town Hall Meetings
 - Attend in person meetings and speak your mind
 - Might be tougher, since elected officials are reluctant
 - Visiting Local Offices
 - Regional/local offices in every district
 - Have to call and make an appointment before you will be able to talk to them
 - If you are respectful and to the point, they will listen to you
 - If you talk to them and they ask you to email them something, give them an email
 - Be brief, talking points ready, have your asks ready
 - Gives them more ammunition as they fight for what we want
 - Follow up after the vote
 - If they vote against, ask why, ask what's going to happen
 - If they vote in favor, thank them and make them know that you appreciate it
 - Getting to know the right person on the staff is critical
 - Amy has shared the economic impact report from the Idaho Nonprofit Center

Commission Meeting Minutes

July 19, 2017

Idaho State Capitol Building – Majority Caucus Room

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- Routine interaction with them, not only when there is a problem/issue
 - Call-in where Labrador's staff will be the facilitator (INC)
 - Developing INC legislative agenda soon
- October or January meeting
 - Several big races for an election
 - It might be smart to come up with some talking points at this meeting so we are able to get our message across
 - Register for the primary to vote
 - Start scheduling meetings with the delegation at least 6 weeks out
- Look up Voices for National Service, America's Service Commissions, NAFGPD
- Email list about the bills that are passed/not passed, and it shows how they voted
 - Megavote through congress.org (Congressional Quarterly)
<http://congress.org/congressorg/megavote/>
 - It also shows bills that are on the ballot for the next week
- **AmeriCorps Member File Activity, Heather Uhi**
- **Idaho Department of Labor – Future in Action AmeriCorps, Sara Scudder**
 - "Best way to predict the future is to plan it"
 - Questions
 - originally only thought they would work with 8-12 graders
 - What kind of background training do the AmeriCorps members receive?
 - PSO's
 - Career Counselor Training Initiative, part of Idaho Digital Learning Academy
 - What are we trying to do to motivate juniors and seniors in high school to develop career plans?
 - Co-career events, CIS curriculum and opening their horizons
 - Is this a multi-year grant?
 - No, we will not be continuing due to staff constraints.
 - We also did not have a financial leeway to get members in place.
 - Getting members to share was a problem
 - The school environments were challenging since they were so different.
 - Will be meeting with the Treasure Valley Education Partnership to build upon what we learned and to see if they can get funding to do this same thing
- **Palouse-Clearwater Environmental Institute, Sandra Kelly**
 - "connect people, place and community"
 - Started because Chernobyl exploded
- **Lewis-Clark Service Corps, Rebecca Fromdahl**
 - Community Programs and Governmental Relations
 - Worked at the International Center at LCSC for 8 years
 - LCSC was also awarded a VISTA grant for a campus pantry
 - Adding a VISTA in the Silver Valley to mobilize volunteers
 - Questions
 - How long has the Kellogg program been in place? Has not yet started. They have not yet identified the volunteers.
- **Afternoon break at 3:10 pm, reconvene at 3:25 pm**

Commission Meeting Minutes

July 19, 2017

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- **Idaho Healthcare for Children and Families, Barb Cunningham**
 - Provide outreach to children and families, provide health screenings and education
 - Feels now that she has the network and word of mouth to fill her program slots
 - Questions
 - Now that we have the new community college in Idaho Falls (EITC), have you thought of connecting with them?
 - Good idea, I'll try to post positions there.
- **Student Conservation Association, Tim Carroll**
 - Out of college, completed an internship with the Student Conservation Association
 - Kept serving in different positions at the SCA
 - Utah Conservation Corps: worked there for a while
 - Liz Putnam was the brainchild of the SCA, at 24 she wrote a thesis about it
 - Training is 4 weeks long and includes soft skills as well as hard skills for wildlife/land management
 - Questions
 - Attrition rate: Tim doesn't see a lot of retention issues.
 - How do you work with the Shoshone-Bannock tribes? We help them find their salmon spawning grounds in the streams.
 - Is there an age limit? Just have to be 18.
 - Do they do their own cooking? Yes, they buy and cook local. They do meal planning and we have a substantial budget for food.
 - Are there similar programs in each state? No, there are not a lot of residential programs in the nation other than this one. But there are single placement internships.
 - Accident rate? We have a system for incident reporting for our organization, as well as a 24-hour emergency hotline. Have had fatalities. We review the incidents each year to see trends, which helps us to update our policies and protocols.
- **Wrap Up and Closing Comments, Chair Char Kremer**
 - Winner of the AmeriCorps File Activity
 - Char/Kimber
 - Dirk/Amy
 - Aug 21: Solar Eclipse
 - Most libraries are giving out free eclipse glasses (ISO Rated)
 - Price-gouging for hotel rooms
 - Pat's last meeting: thanks to Pat for her service
- **Adjourn at 4:27 pm**
 - Motion to adjourn: Don Heuer
 - Second: Cody Roell
 - Adjourned